



BCASL

British Columbia Academy Super League

CRIMINAL RECORD CHECK POLICY

PURPOSE

As the governing body for soccer in British Columbia, BC Academies Soccer Association, in conjunction with its members and affiliated clubs, is responsible for providing safe environments for every participant of our game. The purpose of BC Academies Soccer Association's Criminal Record Check Policy is to ensure that BC Academies Soccer Association, its members and affiliated clubs work to uphold the duty of care owed to participants by conducting the appropriate criminal record checks.

GENERAL

- a) It is the responsibility of a BC Academies Soccer Association affiliated organization to ensure that it has all required Criminal Record Checks and/or Vulnerable Sector Checks on file and that they are valid.
- b) All Criminal Record Checks and/or Vulnerable Sector Checks are valid for 36 months from the date that has been stamped by a BC Academies Soccer Association approved Criminal Record/Vulnerable Sector provider.
- c) It is the responsibility of the board (or executive as applicable to private organizations) of a BC Academies Soccer Association affiliated organization, sanctioned league or tournament to ensure that only those directors, volunteers or employees who have met Criminal Record Check and/or Vulnerable Sector Check requirements participate in their role/activity as determined by the organization.
- d) Every BCASL affiliated organization must have a Risk Management Officer.
- e) If a director, volunteer, or employee of BC Academies Soccer Association, or an affiliated BC Academies Soccer Association organization, is charged with or convicted of an offence, that person must report the charge or conviction to the organization(s) with which they volunteer or are employed by within 24 hours. The organization must request within 24 hours that the charged or convicted person obtain a new criminal record check including a vulnerable sector check (if applicable) and determine, within timelines specified by the organization, if that person is suitable to continue carrying out his or her duties.
- f) Every Member must provide a Criminal Record Check Report in the format provided to annually between January 1st and January 30th.
- g) Only Criminal Record/Vulnerable Sector Checks conducted by the following providers are acceptable:
 - RCMP (Royal Canadian Mounted Police)
 - Local municipal police department
 - Criminal Records Review Program (through the Ministry of Justice)

YOUTH

- a) All BC Academies Soccer Association directors, volunteers, employees of BC Academies Soccer Association or an affiliated organization aged 19 years and older participating on a

regular basis in any element of youth soccer, or who will be with a vulnerable person must have a valid Criminal Record Check and Vulnerable Sector Check on file.

ADULT

a) All BC Academies Soccer Association directors and employee of BC Academies Soccer Association or an affiliated BC Academies Soccer Association organization aged 19 years and older must have a valid Criminal Record Check on file.

b) An adult league coach and/or manager who permits or registers youth aged players to their team must also have a valid Vulnerable Sector Check on file.

REFEREES

a) All referees aged 19 years and older must have a valid Criminal Record Check and Vulnerable Sector Check on file with BC Academies Soccer Association.